



FEDERAL UNIVERSITY GUSAU
P.M.B. 1001 GUSAU
ZAMFARA STATE

THE UNIVERSITY LIBRARY GUIDE
REVISED EDITION
2022/2023

OUR VISION:

To be a University Library of excellence in supporting the University for the advancement of humanity

OUR MISSION:

To build and provide access to relevant and current information materials in all reasonable formats to the University community for knowledge creation/generation, management, preservation and utilization

OUR PHILOSOPHY:

A Strong conviction that our rich cultural heritage and values will guide our quest for the provision of the right information materials to the right persons and at the right time

OUR CORE VALUES:

- Honest and dedicated workforce
- Excellent service delivery
- Good staff/user relationship
- Creativity and innovation
- Good collaboration with various units of the university and community partners
- Accessibility
- Preservation and conservation of conscious staff
- Upholding intellectual pursuit without compromising intellectual property Laws

1.0 INTRODUCTION

The library is a very important Multidisciplinary user centered learning center for information selection, acquisition, processing, storage and dissemination. It is an agency of lifelong learning starting with the school libraries where pupils and students start the cultivation of reading habit/culture to the Public library where a consolidation is made on the acquired reading habit and up to the academic libraries where serious academic work is carried out. The objective of the university library is always not far from that of the university.

Library means different things to different authors. Whatever the definition is, it has to take care of the main issues of librarianship. Library, therefore, is a professional assemblage of relevant information materials/resources for dissemination to potential users. An important thing to note here is that the informational materials must have a professional touch from the beginning to the end.

The Fifth Law of Librarianship states that “Library is a growing Organism”, hence, this revised edition provides an update that will enable our users make effective use of the library and its resources by answering the what? Where? And How? You are therefore urged to make use of conspicuous signs and notices provided at strategic points in the Library. It will also inform you of the Library rules and regulations among other vital information. You are also advised to ASK A LIBRARIAN instead of resorting to self-efficacy.

2.0 Major Divisions/Section and Units of the Library

1. General Administration
2. Readers’ Services Division
3. Collection Development Division
4. Technical Services Division
5. E-Library
6. Audio Visual
7. Reference/Documents/Government Publications Section
8. Serials Section
9. Arabic & Islamic Section

- 10. Circulation Section
- 11. Reserve Unit
- 12. Bindery Unit

2.1 The Library Opening Hour

During Semester

| | | |
|---------------------|---|--------------------------|
| Monday-Thursday | = | 8:00am - 10:00 pm |
| Fridays: | = | 8:00 am - 4:00 pm |
| Saturdays & Sundays | = | 8.00 am – 6.00 pm |
| Public Holidays | = | closed |

During vacation

| | | |
|-----------------------|---|----------------|
| Monday – Thursday | = | 8:00am -6:00pm |
| Fridays | = | 8:00-1:00pm |
| Saturdays and Sundays | = | Closed |
| Public holidays | = | Closed |

During Examination

| | | |
|-------------------|---|----------------------------|
| Monday – Thursday | = | 8:00am -6:00pm |
| Fridays | = | 8:00-1:00pm (Closed) |
| | = | 2.00pm – 6.00pm (Re-opens) |
| Saturdays | = | 800am – 6.00pm |
| Sundays | = | 1.00pm – 6.00pm |
| Public holidays | = | Closed |

NB: due to security issues, the Library will in the meantime be opening from 8.00 am to 4.00 pm on Mondays to Thursdays and 8.00 am to 1.00 pm on Fridays, except during examination period.

2.2 Admission to the Library

The eligibility for Library membership with full borrowing privileges and entitlements to other services are:

- (a) Members of the University Governing Council;
- (b) Members of the Academic and Research Staff, Senior Administrative/ Technical /Staff;
- (c) Post Graduate and Undergraduate Students of the University

It is the prerogative of the University Librarian to admit such other persons on temporary basis. Application for such admission should be made in writing to the University Librarian stating reason (s) for wanting to use the Library.

2.3 Library Registration

As a standard practice all students are expected to register with the Library. For now students coming for registration should provide valid student ID cards for old students, evidence or proof of payment of relevant school fees while new students should provide proof of offer of Admission and payment of relevant school fees. In addition to issuing library ID cards to the registering students, borrower's card would also be issued. The number of cards to be issued will depend on the category of members/users of the library, thus:

Senior members of staff = five (5) tickets,

Undergraduate students = two (2) tickets.

Library registration is mandatory for all staff and students in order to benefit from the facilities and services of the Library. All must adhere to the following:

- (a) No person will be allowed to use the Library without being a registered member.
- (b) Library membership card must be shown before being allowed into the library.
- (c) All Library users must have their tickets with them when using the Library as they may be requested to produce them at any time by the Library staff.

3.0 UNIVERSITY WIDE SYSTEM

3.1 Main Library

At the moment our main Library is located in the newly built multipurpose hall located near the Faculty of Humanities & Education as well as the University medical center. The Library is serving the four faculties and their departments.

We have grown our collection to Seven Hundred and Eighty One Thousand Five Hundred and Ten (781,510) volumes of books and about Thirty Seven Thousand, One Hundred and Seventy Three (37,173) volumes of periodicals/serials, this is made up of local and foreign Journals, Newsletters, Magazines, Bulletins etc. we also have a sizable collection of newspapers as we buy two different National Dailies for now, we hope to add another title in the near future. We have relevant online and offline databases which are accessible on through the e-resources link on our website. The e- library section is located at Block A, Rooms 10 &11.

3.1 Faculty Library

There is a proposal for the establishment of Faculty Libraries for the four Faculties in the University, namely: Science, Management & Social Sciences, Humanities and Education. The Libraries are to be located in the different faculty buildings with sizable collections of books and journals including electronic resources. These Faculty Libraries are specifically meant to serve the owner faculties, but staff and students of other faculties are free to use their resources and services, this encourages interdisciplinary research.

3.2 Departmental Library

There is also a proposal for the establishment of departmental Libraries in all the departments in the University. They are meant to serve the needs of the various departments where they are located but as is the case with the faculty Library, staff and students of other departments are free to use each other's resources and services. Some of them have already taken off.

4.0 Arrangement of books in the Library

It is important to know and understand the basic system employed by the Library to organize its materials so as to be able to trace or locate a material while in the Library with relative ease. Basically, the Library Catalogue and Classification marks /numbers are most relevant here.

The Library materials are processed and shelved in accordance with the Library of Congress Classification Scheme (LC). The scheme divides the entire human knowledge into twenty one main divisions using the English alphabets – A-Z with

the exception of I O W X Y. It further sub-divides each of them still using the English alphabets. (For example Q = General Science while QA = Statistics, Mathematics and Computer Science). The schemes mixed notation (Alpha-numeric) makes it one of the easiest aids in processing and organizing books /resources in the Library. The LC Scheme provides numbers to all subjects in all divisions in addition to the main class and sub division and the number for the author (cutter number). This gives us what is called Class Mark, Call Number or Location Mark (for e.g a book, Mathematics: Model Theory by Usman, Adamu will have this class mark, QA 9.7.U86). It provides not just the subject division but also its place on the shelves.

4.1 Shelving

Shelves are stacks where Library resources are displayed. Books are shelved in a vertical position with their spine outside. It is on their spine that the class marks are written. That of the journal is written boldly on the top left side of the cover page. This class marks helps the Librarians place every book in its rightful place and that is why users are advised not to shelve books after consultation but rather leave them on the reading table. If books are not placed on the right shelves and in the right order, a chaotic situation is caused as; a user will not be able to locate the needed book. The shelves are also labeled for identification.

Finally, arrangement of books on the shelves is based on the CLASS MARK. So you see class A before B (main class), AA before AB) and AA1 before AA2 as the case may be up to the last assigned class mark. It therefore follows that books on the shelves are not arranged according to their sizes or quality. The whole essence of the class mark is to help the user locate the needed material on the array of shelves in the library with ease. The Class Mark is always written on the top left hand side of the catalogue card.

4.2 Library of Congress Classification Scheme (LC) Subject Divisions

The Divisions and subjects in the Library's organization and arrangement of books on the shelves, according to the Library of Congress Classification are:

- A - Generalia (General works – like reference materials etc)

| | | |
|-----------|---|---|
| B-BJ | - | Philosophy. Psychology |
| BL–BP-BX- | | Religion and Theology |
| C-F | - | History: Auxiliary Science, General |
| G | - | Geography. Maps. Anthropology and Recreation |
| H | - | Social Science (including management) |
| J | - | Political Science (including Pub Admin, Int. Relations) |
| K-KZ | - | Law |
| L | - | Education |
| M | - | Music |
| N | - | Fine Arts |
| P | - | Language and Literature |
| PA | - | Classics |
| PE | - | English Language |
| PJ | - | Oriental Language |
| PL | - | African Language |
| P Q | - | French Literature |
| PR | - | English Literature |
| PS | - | American Literature |
| Q | - | Science (General) |
| QA | - | Mathematics, Computer Science & Statistics |
| QB | - | Astronomy |
| QC | - | Physics |
| QD | - | Chemistry |
| QE | - | Geology |
| QH | - | Biological Sciences |
| QK | - | Botany (Plant Science & Biotech) |
| QL | - | Zoology |
| QP | - | Biochemistry, Physiology |
| QR | - | Microbiology (Bacteriology) |
| R | - | Medicine |
| S | - | Agriculture |
| T | - | Technology |
| Z | - | Bibliography, Library Science |

5.0 The Library Catalogue

This is a very important aspect of Library resources and services. It is both a system as well as a tool used by the Library to describe each book/ item in its collection. Basic bibliographic elements like author, title, and publisher, place of publication, pages and year of publication are presented as entry information on a catalogue card. The Catalogue card is 3" x 5" sized thick paper with a perforation that allows for filling alphabetically in a cabinet with varied number of chest of drawers, known as catalogue cabinet.

These days, because of the advent of ICT, a computer based Library catalogue is now been used by many Libraries. This is known as Online Public Access Catalogue (OPAC). For now we have the manual (card) and hope to introduce OPAC soonest.

There are two ways to search /locate materials in the library using the Catalogue:

- (a) Manual Card Catalogue as described above.
- (b) The Electronic On- line Public Access (OPAC).

5.1.1 The Card Catalogue


The catalogue cards are filled alphabetically in the cabinet and placed by the main entrance into the Library. This should be your first point of call if you are looking for any library material. There are usually two catalogue entries, namely: Author/Title and Subject entries, hence two Catalogue Cabinets labeled with each of these two mentioned entries.

The catalogue facilitates the efficient use of the library as it helps users to:

- (a) Discover which books the library has by a certain author or title (Author/Title Catalogue Entry);
- (b) Also discover which books the Library has on a certain subject (subject Catalogue Entry).

5.1.2 Sample of Author/Title Card Catalogue

Fig i. Author

| | |
|---|---|
| QB 45.2 | |
| . HES 588 | |
| (2007) | |
| | HESTER, Jeff et al. |
| | 21st Century astronomy [Text] / Jeff Hester. – 2nd ed.-New York: W.W. Norton & Co Ltd., 2007. |
| A943 | Viii, 641p. Includes Glossary & Index. ISBN:13:978-0-393-93010-8 1. Astronomy-elementary textbook. I. Title. |
|  | |
| Fig. ii: Title | |


| | |
|---|---|
| QB45.2 | |
| . HES 588 | |
| (2007) | |
| | 21ST CENTURY ASTRONOMY |
| | Hester, Jeff et al. |
| | 21st Century astronomy [Text] /Jeff Hester et al . – 2nd ed .-New York: W.W. Norton & Co Ltd., 2007. |
| 943 | Viii, 641p. Include Glossary & Index. ISBN: 13:978-0-393-93010-8 1. Astronomy-elementary textbook. |
|  | |

Fig. iii: Subject

| | |
|------------------|--------------------------------------|
| QB 45.2 | |
| . HES 588 | |
| (2007) | |
| | ASTRONOMY-ELEMENTARY TEXTBOOK |
| | Hester, Jeff et al. |

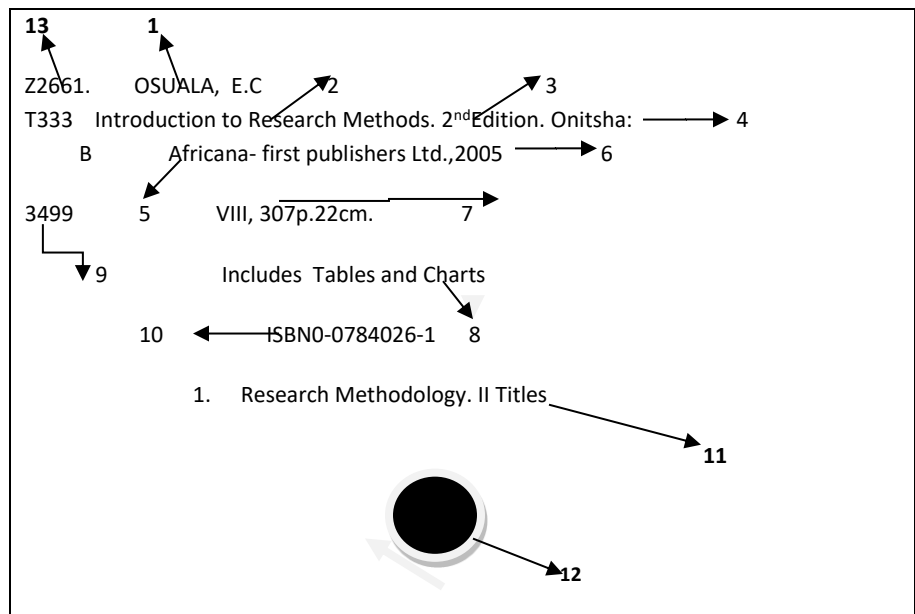
21st Century astronomy [Text] /Jeff Hester et al. - 2nd
 ed.-New York: W.W. Norton & Co Ltd., 2007.
 943 viii; 641p.
 Include Glossary & Index.
 ISBN: 13:978-0-393-93010-8
 1. Astronomy-elementary textbook. I. Title.



X-Ray of Library Catalogue

KEYS:

- 1.Author
- 2.Title
- 3.Edition
- 4.Place of Publication
- 5.Publisher
6. Date
- 7.Pages
- 8.Notes
9. Accession NO.
- 10.ISBN
- 11.Tracing/Added entry
12. Perforated hole
- 13.Class Mark/Number



5.1.3 Using the Card Catalogue and Class marks to trace materials

You can locate a book in the Library catalogue cabinet either by the Author, Title or Subject as is labeled. The cabinet is labeled A-Z representing the first alphabets of the author's surname, the title of the book or the subject of the book treated. For example if you are looking for the book used as example above, if you know the authors name you go to the cabinet labeled Author and look through the drawers for the first alphabet of the authors name, open it and go through cards gently. If the Library has the book you will see its card, if it is there, copy the Class mark/number and proceed to the shelf area and locate shelf labeled QB and check for the number after QB e.g.

QB 45.2

. HES 588

(2007

How to locate the book on the Shelf

After copying the number you now move to the shelve area and locate the shelf. Remember each book has its own number which makes it distinct from other books and helps in easy location and retrieval.

Note: you take the same process for title and subject search as well.

5.1.4 The Online Public Access Catalogue

This is the electronic version of the manual library catalogue. Book and journal titles are inputted/ catalogued electronically. A library user needs to develop/ determine his search terms. A little knowledge of computer operation is required.

If any of such terms is entered, a range of information sources will be displayed as search results on the computer monitor showing location, dates and number of copies available in the library and whether the book is on loan or available.

6.0 How to Borrow Books

Library books to be borrowed are presented to the Circulation Officer at the circulation counter. For each book to be borrowed, the user is to present his/her borrowing ticket as well as his/her Library ID card. The borrower as well as the

lending officer must ensure that the book has a book pocket and book card. The book card must be signed by the Library staff and put inside the pocket. The books(s) must be stamped with the date due stamp. This stamp indicates when the borrowed book(s) are to be returned. However, for reminder sake, the Library sends an overdue notice to the user few days to the due date. This reminder is not a right but a privilege, so no user is exempted from overdue fine on the excuse that he/she did not remember or receive an overdue notice.

It is important to note that Library materials are meant for the public (qualified users) as such should not be monopolized or abused by anyone reader for whatever reason.

6.1 Return of Books

- (a) Books should be returned on or before the date the loan expires.
- (b) Fines will be charged for overdue, damage or loss as follows:
 - (i) Staff = ~~N~~100.00 per day per book.
 - (ii) PG Students = ~~N~~ 100.00 per day per book.
 - (iii) Undergraduate/Diploma Students = ~~N~~50.00.
- (c) **Book damage:** Estimated cost of repair not exceeding the current value of the book would be charged.
- (d) **Book loss:** Replacement or estimated three (3) times current value of the lost book is charged, with a surcharge of N 5,000.00 to cover administrative cost of replacement.
- (e) Loaned out books must be returned to the library at the end of the academic session.
- (f) **Loss of Borrowing Tickets/Library ID card:** No replacement except on special cases as approved by the University Librarian and upon presentation of a police report or sworn Court affidavit and payment of ~~N~~ 500 .00 only.
- (g) There is no borrowing of books once examination time table is released.

6.2 Recall

For reservation purposes a book on loan may be recalled by the Library after the first borrower has been with it for at least one week if another user expresses

interest in the same book. Such books should be returned at once. Failure to do so after three days from the date of the recall will attract a fine as in Overdue cases (item b (i-iii) above).

6.3 Borrowing during Vacation

Students, under special request from their Head of Department, can be permitted to have up to two books on loan during semester break only. But this requires special application and approval by the University Librarian. The approved book(s) must be returned to Library within the first week after vacation.

7.0 Other Library Services

- ***Photocopying Services:*** The Library is equipped with photocopying machines. We have both low and high profile machines. This service is at a subsidized rate.
- ***Inter- Library loan:*** Inter- Library loan facilities exist between all the Nigerian University Libraries. This implies that materials not available at present in this Library may be obtained from other University Libraries either in the original or photocopy form. Likewise, interested users may be given introductory letter(s) to facilitate access to the resources of other Nigerian University Libraries.
- ***Current Awareness Service (CAS):-*** The Library brings to the notice of the users, arrival or availability of current materials in the Library. This is done by way of display of new arrivals and sending/posting of notices to to/for the University community.
- ***Selective Dissemination of Information (SDI):-*** As the name implies, the Library Disseminates Information to selected users, usually those who have indicated interest and known to have very busy schedules. The Library issues out a form to such people to elicit their profile. This helps the Library to know their areas of interest and as soon as a material that matches their interest arrives they are sent to them on a pre-agreed format.

- **Reference Services:-**The Library has a reference section with good number of reference materials, like encyclopedias, handbooks, dictionaries, guides etc. our reference staff are always on ground to take users' queries.
Note: Reference materials are not loaned out to users, because of their nature they provide direct information and are therefore not read page by page like ordinary text books. You are also not to take them outside the designated reference section of the Library.
- **Serials Management:** Journals and newspapers and other soft magazines are managed in this section. They take of our Newspaper lounge where you are expected to go and relax with newspapers and other soft reading materials before you go back to you studies.
Note: Serials materials are not loaned out to users, because of their nature. You are also not to take them outside the designated areas of the Library.
- **Reserve:** Rare books, books that are in high demand with limited copies and books that the library has one or two copies are placed under reserve. This mean they are not on full open access. They are kept in restricted area near the circulation desk where their usage is monitored and regulated. Books on reserve are loaned out to users on an hourly basis. You are expected to return the book after one hour, if you have need for it for another hour you can renew it. However, if another reader has indicated interest in the same book you may not have your renewal approved. Rare books are not loaned out overnight like other books except on special request subject to the approval of the University Librarian. Fines as in item (b) above apply.
- **Bindery Services:** We intend to commence binding (repair) of damaged books as well as student projects soonest.

8.0 ICT – E-LIBRARY

At the moment we have offline relevant e-books and e-journal databases including e-Grannary subscription in our e-library section. However, in a short

while the online subscription to relevant and current e-books and e-journal databases would also be available. The e- library section is located at Block A, Rooms 10 &11.

The facility will provide students access to millions of current and relevant journal articles and e-books. The users can download and print relevant materials. The e-library is not to be used for any other purpose other than academics.

Some of the proposed databases to be subscribed to include:

- Science Direct
- PROQUEST
- EbscoHost
- Nigerian Virtual Library

Some useful open source journals are:

Biolineinternational provides full text journals @
<http://www.bioline.org.br/journals>

Africa Journals Online @ <http://www.tipr.freehosting.net>

<http://www.aem.asm.org>

<http://www.iip-online.com>

<http://www.amjbot.org>

<http://www.publiclibraryofscience.org>

www.cellbio.com/elecpubs.html

<http://www.plos.org> – each article is accompanied by a synopsis written by an expert for a general audience.

<http://www.indexcopemicus.com>

<http://www.ocwconsortium.org>

<http://www.ocwconsortium.org/en/courses/ocwsites>

www.bookboon.com

www.coursera.com

www.pdfdrive.net

www.open2study.com etc.

9.0 Library Rules and Regulations

Rules and regulation are meant to bring order and cohesion in any given society. That means that without them no society or organization can function well as anarchy will become the order of the day. So you must see Library rules as instruments put in place to help you become a better Library user and by extension a better member of the larger society.

Note that, as a student, you cannot be graduated if you are not adjudged worthy in character and learning. All users are therefore expected to abide by the following rules and regulations of the University Library. Without prejudice to the punishments as may be specified below:

They are as listed below but not limited to these ones.

1. You must submit yourself for check at the entrance while coming in and going out
2. Noise making is prohibited in the Library. Enquiries should be made quietly.
3. Orderly conduct must be maintained at all times in all parts of the Library.
4. You are not permitted to bring eat or drink anything in the Library
5. Congregating in the lobby/ passage is strictly prohibited.
6. All Library materials and equipment must be treated with care. Any damage must be reported at once. The University Library shall cause any reader to pay for the repair/replacement of any damaged property.
7. Charging of phones are not allowed
8. Access to rooms marked "Staff Only" is prohibited to Library users.
9. Library users must show their membership cards while entering the Library, when asked to do so by any member of the Library staff.
10. Before leaving the University finally, each user must return all books loaned to him/her by the Library. Also, the Library membership card and tickets

issued must also be surrendered to the Library. Failure to do so, may delay his/her clearance process.

11. Marking or defacing of any kind of Library materials is strictly forbidden. Culprits will be surcharged and punished as appropriate.
12. Briefcases, umbrellas, handbags and all other unauthorized items must be left in the pigeon holes provided at the entrance. It is advisable not to leave valuable(s) in your bag(s). All such items are kept at owners' risk.
13. Readers must show all books in their possession to the Porters when leaving the Library to ensure that all Library books have been properly issued out.
14. Smoking, the use of matches, lighters, fire or naked lights, knives, razor blade, scissors and other dangerous objects and items are prohibited in the Library. Offenders will be rusticated from the University for a minimum of two semesters.
15. Putting of face cap and dark glasses (except with a medical certificate) are not allowed
16. Users cannot use any electrical apparatus or flash cameras in the Library without prior authorization by the University Librarian. Such items will be confiscated immediately.
17. All Library books and journals (except reserve books) shall be left on the reading carrels; and readers should not shelve them after used. Hiding of Library materials is also not allowed.
18. Readers shall not reserve seats either for themselves or for others. The Library staff shall remove books and other materials from any seat left unoccupied and allocate the space to another user of the Library.
19. Calling or Receiving phone calls is not allowed. The phones shall be confiscated and kept for a certain period of time as may be decided by the Library. A repeat of such offence attracts a more severe disciplinary action.
20. Theft or mutilation of any Library material is a serious offence punishable by EXPULSION from the University.

The University Librarian is empowered to suspend /bar any person who flagrantly infringes the Library rules and regulations from the use of any or all of the Library services/facilities.

The University will deal with any Library user who flagrantly disobeys these rules and regulations.

Enjoy your stay in the University by making the University Library your favorite place of visit every day.

OUR PHOTO GALLERY

Porters' Desk at the Entrance



Circulation Counter/Desk



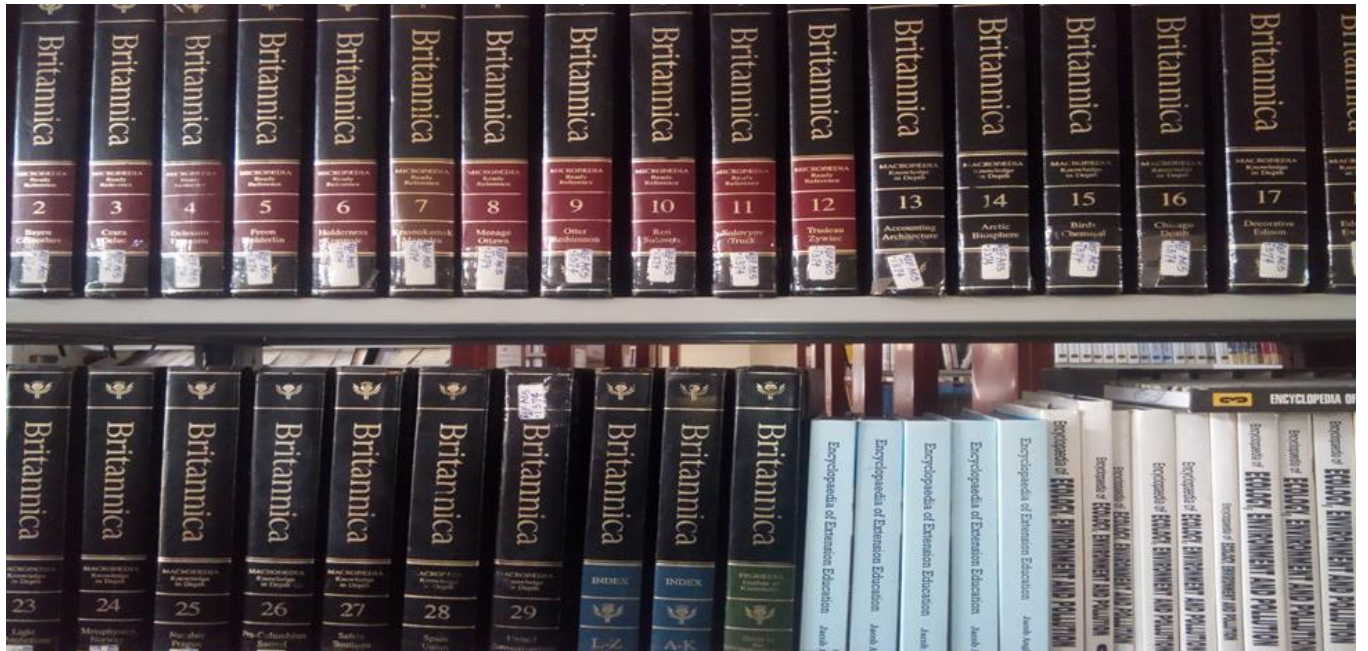
Our Work Room



Book Shelves



Some Reference Books



Some of our Journals on Display



SHELF AREA 1



SHELF AREA 2



READING AREA

LIST OF SENIOR STAFF OF THE LIBRARY (Librarian)

| S/ N | NAME | QUALIFICATION | RANK |
|---------|---------------------------|-----------------------------------|------------------------------|
| 1 | Dr. A.G. Tsafe | NCE, BLIS, MLIS, PhD | University Librarian |
| 2 | Dantanin Ruwa Ambursa | DIP, B.Sc., MBA | Chief Library Officer |
| 3 | Sule Sayudi | NCE, BLIS, MLIS, PhD in-view | Librarian I |
| 4 | Zainab Yusuf (Mrs.) | NCE, BLIS, MIM, MRAM in – view | Librarian II |
| 5 | Charles Nwabueze Chukwuji | HND, B.A., PGD, MLIS, PhD in-view | Principal Library Officer I |
| 6 | Muhammadu Alh. Gambo | DIP, BLIS | Principal Library Officer II |
| 7 | Ja'afar Zakariya | BLIS, MLIS in-view | Assistant Librarian |
| 8 | Muktar Abubakar | DIP LIS, BLIS | Graduate Librarian |
| 9 | Bello Tukur | NCE, BLIS, MLIS in-view | Assistant Librarian |
| 10 | Sani Ango | NCE, BLIS | Graduate Librarian |
| 11 | Nura Ibrahim | DIP EDU MGT. BLIS, MLIS in-view | Assistant Librarian |
| 12 | Maimuna Lawal Muhammed | NCE, BLIS, MLIS in-view | Assistant Librarian |
| 13 | Abubakar Lawal Suleiman | NCE, BLIS, MLIS in-view | Assistant Librarian |
| 14 | Jamilu Bello | NCE, BLIS, MLIS in-view | Assistant Librarian |
| 15 | Abu Yazid Ishaq Yusuf | B.A. M.A. | Assistant Librarian |
| 16 | Ridwanu Yahaya Khamis | B.A. M.A. | Assistant Lib |
| 17 | Sani ShituYahuza | B.A. M.A. in - view | Graduate Assistant |
| 18 | Ibrahim Garba S/Baki | DIP LIS | Senior Library Officer |
| 19 | Ahmed Usman` | B.A, MIM | Higher Library Officer |
| 20 | Shamsu Lawal | DIP LIS, BLIS | Library Officer |
| 21 | Nafiu Abubakar | DIP LIS, BSc | Higher Library Officer |
| 22 | Yasir Abubakar | DIP LIS, BSc | Higher Library Officer |

OTHER SENIOR OFFICERS IN THE LIBRARY (Support Staff)

| S/ N | NAME | QUALIFICATION | RANK |
|---------|-----------------------|---|-------------------------------|
| 1 | Bello Abdullahi Gusau | HND Mass Communication, PGD Journalism, B.Sc and M.Sc Mass Communication. | Principal Executive Officer I |
| 4 | TukurAliyu Ahmad | B.A. M.A. in-view | Assistant Registrar |

| | | | |
|---|-----------------------|-----------|--------------------------|
| 6 | Yunusa Idris Ndatsu | NCE, B.Sc | Admin Officer |
| 7 | Muftahudin Abdulkarim | B.Ed. | Assistant Registrar |
| 8 | Farouk Bagudo | BSc | Admin Officer |
| 9 | Muktar Usman Ngulde | HND | Higher Executive Officer |
| | | | |